

Duration: 2<sup>1/2</sup> hrs.

Total Marks: 60

N.B:1. All questions are compulsory.

2. Figures to the right indicate marks.

3. Draw neat and labeled diagrams wherever necessary.

**Q.1 Answer the Following**

A) Explain Management and its scope? 6

OR

A) What is Planning and explain the features of Planning?

B) What is Managerial Planning Process and Steps in Managerial Planning Process?

OR

B) Explain systems approach to Management. 6

C) What are the fourteen principle of Management? 4

OR

C) Explain the Theory of X and Theory Y.

Q.2) A. Explain different types of Leadership styles. 6

OR

A) What is a Leadership role and explain the importance of a Leader? 6

B) What is the difference between Leaders and Managers? 6

OR

B) What are the qualities of Manager to manage the duties of an organisation?

C) What are the characteristics and qualities of a Good Leader? 4

OR

C) What are the difficulties or barrier faced by the leaders?

**Q.3 Answer the Following**

A) What does it mean to Go Green for the Organisation? 6

OR

A) What is Organizational citizenship behavior?

B) What is Corporate Social Responsibility and why is it important? 6

OR

B) Explain the Importance Of auxiliary staff?

C) Describe Organisation Hierarchy and its important.

4

OR

C) What is Business Environment and why Work culture is important for Employees?

**Q.4 Answer any three of the Following**

**(12)**

(i) What is the importance of Organisational Objectives?

(ii) Explain -carrot and stick theory of motivation.

(iii) What are the Roles and Responsibilities of a Leader?

(iv) What is difference between SWOT Analysis and PESTLE Analysis?

(v) What are the levels of the Management and how they work in an Organisation?

(vi) Explain various departments of an organisation and their needs?