

MLISC

Paper / Subject Code: 58303 / Library Management I

Choice Base sem I

9/4/19 Time: 2.30 to 4.30 pm

[Time: 2 Hours]

[Marks: 60]

Please check whether you have got the right question paper.

- N.B:
1. Attempt any four questions.
 2. All questions carry equal marks (15 Marks each).

- Q.1 Define management and Explain with examples, the principles of management. 15
- Q.2 What is library committee and why it is essential to have a library committee in any type of library? 15
- Q.3 What is technical processing of books and how it is done in a library? 15
- Q.4 Describe any two charging and discharging systems in detail, with its advantages and disadvantages. 15
- Q.5 Explain any two procedure of stock verification work done in a library, with its advantages. 15
- Q.6 Write short notes on **any Three**: 15
- a) Stock Verification
 - b) Weeding of Books
 - c) Book Storages
 - d) Accession Register
 - e) Routine work of Periodical Section